

CAUSE NO. \_\_\_\_\_

\_\_\_\_\_  
PLAINTIFF

v.

\_\_\_\_\_  
DEFENDANT

§ IN THE JUSTICE COURT  
§  
§  
§ PRECINCT NO. \_\_\_\_\_  
§  
§  
§ \_\_\_\_\_ COUNTY, TEXAS

**REQUEST FOR ISSUANCE OF A SUBPOENA**

As a party to the above styled and numbered case, or that party's duly authorized agent, I hereby request the issuance of a Subpoena pursuant to Rule 500.8 of the Texas Rules of Civil Procedure for each of the following witnesses:

1. NAME OF WITNESS

ADDRESS OF WITNESS

\_\_\_\_\_  
\_\_\_\_\_

The witness listed above is required to bring the following books, papers, documents, or tangible things as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. NAME OF WITNESS

ADDRESS OF WITNESS

\_\_\_\_\_  
\_\_\_\_\_

The witness listed above is required to bring the following books, papers, documents, or tangible things as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPLICANT:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address & Phone Number

**CERTIFICATE OF SERVICE**

I hereby certify that a copy of this Request for Issuance of a Subpoena was served the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ on: \_\_\_\_\_, pursuant to Texas Rule of Civil Procedure 501.4 by:

- Personal delivery
- Mail
- Fax
- Email (if both parties have agreed in writing and provided an email address)
- Another method approved by the court: \_\_\_\_\_

\_\_\_\_\_  
Applicant's Signature