

COMMISSIONERS COURT  
Aransas County, Texas

C.H. "Burt" Mills Jr, County Judge

Jack Chaney  
Commissioner, Pct 1-1A

Leslie Casterline  
Commissioner, Pct 2



Pat Rousseau  
Commissioner, Pct 3

Wendy Laubach  
Commissioner, Pct 4

**AGENDA**

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Notice is hereby given that a meeting of the above named Commissioners Court *V.T.C.A Government Code, Section 551.001(4)*, will be held on the **12th day of JULY, 2021 at 9:00 A.M. IN THE COMMISSIONERS COURTROOM IN THE ARANSAS COUNTY COURTHOUSE, 2840 HWY. 35 N., ROCKPORT, TEXAS.** Persons with disabilities who plan to attend this meeting and who may need assistance should contact the County Judge's office at 361-790-0100 two working days prior to the meeting so that appropriate arrangements can be made. **To watch the meeting, visit:** here <https://www.youtube.com/channel/UCTxprR-CFvaZfapOVcLeDWQ/live> The following subjects will be discussed:

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**I. CALL TO ORDER & PLEDGES**

**II. INVOCATION**

**III. ROLL CALL**

**IV. DECLARE QUORUM**

**V. CITIZENS TO BE HEARD**

**VI.** *At this time, comments will be taken from the audience on any subject matter that is not on the Agenda. To address the Commissioners, please sign the Public Participation Form located at <https://actxgov.seamlessdocs.com/w/ccpublicparticipation> or sign the Public Participation Form located on the table outside of the County Courtroom and deliver to the County Clerk before the meeting begins. Citizens who wish to speak on a matter included in this Agenda will be invited to speak when that particular matter is being deliberated by the Commissioners Court. Each member of the public who appears before the Commissioners Court shall be limited to a maximum of five (5) minutes to make his/her remarks. Please note, in accordance with the Open Meetings Act, Commissioners may not discuss or take action on any item which has not been posted on the Agenda.*

**VII. PRESENTATIONS**

*Presentations are limited to fifteen (15) minutes unless other arrangements have been made with the Court.*

**VIII. ITEMS FOR DELIBERATION AND/OR ACTION**

• **CONSENT AGENDA**

*All Consent Agenda items listed are considered to be routine by the Commissioners Court and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner or the County Judge so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.*

1. Discuss, approve, or disapprove the **Minutes** from the June 28, 2021 Regular Meeting - Carrie Arrington/Judge Mills

2. Discuss, approve or disapprove a **donation of \$500 from the Methodist Church, and \$100 from Stephanie Murzin to the Moore Than Feed horse account for Aransas County Animal Control** – Lori Cesar/Judge Mills
3. Discuss, approve or disapprove **donation of 10 bales of hay from Diane and Bill Davis and 4 bales of alfalfa hay from Elizabeth Ellingson for the Aransas County Animal Control for the horses** – Lori Cesar/Judge Mills

- **COUNTY REPORTS**

4. Consideration and action on whether it is necessary to **designate the Aquarium Education Center, which is located within the county seat of Aransas County at 706 Navigation Circle, as an Auxiliary Courtroom for the District Courts and the County Court at Law until further notice**, pursuant to *Section 292.001, Texas Local Government Code* – Amanda Oster/Judge Mills

- **COUNTY ROADS**

5. Discuss, approve or disapprove **request for variance on County subdivision regulations on minimum lot size at 11 & 13 Belaire Drive for Lots 11-R & 13-R, Belaire Section, Holiday Beach Subdivision** – Katherine Comeaux/David Reid/Judge Mills

- **CONTRACTS, AGREEMENTS, GRANTS & LEASES**

6. Discuss, approve or disapprove **Amended Resolution #R-09-2021, authorizing the award of an Environmental Services Contract to Phase Engineering, Inc. in the amount of Two Thousand Two Hundred Dollars (\$2,200)** for the proposed medical facilities site located at 400 Enterprise Drive (Community Development Block Grant-Disaster Recovery [CDBG-DR] Project 20-065-098-C270) and authorizing County Judge to execute all necessary documents – Kim Foutz/Judge Mills
7. Discuss, approve or disapprove **authorizing County Judge to sign Environmental Services Contract with Phase Engineering, Contractor** to perform services set out in Part II Scope of Services at a cost not to exceed Two Thousand Two Hundred Dollars (\$2,200) – Kim Foutz/Judge Mills
8. Discuss, approve or disapprove **Resolution #R-11-2021, a resolution designating authorized signatories for contractual documents and documents for requesting funds pertaining to the Community Development Block Grant-Disaster Recovery Program (CDBG-DR) Contract Number 20-065-098-C270** – Kim Foutz/Judge Mills
9. Discuss, approve or disapprove **City of Rockport Flood and Drainage Improvements Project** for needed flood and drainage improvements in the East Linden Street, Ruby Allen Ditch and Traylor Ditch target areas and street improvements in the Loop 1781 target area – Amanda Oster/Judge Mills
10. Discuss, approve or disapprove **authorizing County Judge to sign Interlocal Agreement between Aransas County and City of Rockport to utilize grant funds from the General Land Office (GLO) Community Development Block Grant-Disaster Recovery (CDBG-DR) Project 20-065-098-C270 to construct needed flood and drainage improvements** in the East Linden Street, Ruby Allen Ditch, and Traylor Ditch (Traylor Avenue) target areas and street improvements in the Loop 1781 target area, which are in the City's rights-of-way – David Reid/Judge Mills

11. Discuss, approve or disapprove **Cooperative Agreement between Texas A&M AgriLife Extension Service and Aransas County for the purpose of establishing a partnership** designed to develop and conduct educational programs in all phases of agriculture, family and consumer sciences, 4-H and youth and economic development for the benefit of Aransas County Citizens – Judge Mills
12. Discussion and possible action to **enter into an Interlocal Agreements between Aransas County, Texas and Nueces County, Texas for Jail Services, to enable the Aransas county Detention Center to be used to house Nueces County inmates when available space and circumstances allow** – Sheriff Bill Mills/Judge Mills

- **PLANNING & BUDGET OFFICE**

13. Discuss, approve or disapprove the **June 2021 Indigent Health Care Report** - Alma Cartwright/Judge Mills
14. Discuss, approve or disapprove **authorizing County Judge to sign the Optional Health Care Services Notification for Aransas County Indigent Health Care** optional services allowed for the fiscal year September 1, 2021 through August 31, 2022. There are no changes in services covered – Alma Cartwright/Judge Mills
15. Discuss, approve or disapprove **Resolution #R-10-2021, a Resolution Authorizing Bank Signature Authority and Electronic Banking Services for Prosperity Bank**, adding Patricia Randall, Chief Deputy Treasurer, to the signature cards at Prosperity Bank for all bank accounts authorized under the County Treasurer – Alma Cartwright/Judge Mills
16. Discuss, approve or disapprove **adopting statutorily-authorized fee increases for County Clerk** – Carrie Arrington/Judge Mills
17. Discuss, approve or disapprove **updated job description for Administrative Assistant/Criminal Justice Information System (CJIS) Reporter from a Group/Step 11-5 to a Group/Step 12-3** to align with department requirements and duties. No new Monies – Amanda Oster/Linda Doane/Judge Mills
18. Discuss, approve or disapprove **creating a second position for the Administrative Assistant/Criminal Justice Information System (CJIS) Reporter at a Group/Step 12-1 and freezing the Receptionist position at a Group/Step 9-2** to align with department requirements and duties – Amanda Oster/Linda Doane/Judge Mills
19. Discuss, approve or disapprove **new job description for Victim Assistance Coordinator at a pay group 14, eliminating the Administrative Assistant/Victim Assistance Coordinator position, due to training and experience requirements** – Amanda Oster/Linda Doane/Judge Mills
20. General Discussion of **Proposed 2022 Budget with Elected Officials**– Jacky Cockerham/Judge Mills
21. Discuss, approve or disapprove **Budget Line Item Transfers and Amendments** – Jacky Cockerham/Judge Mills
22. Discuss, approve or disapprove **Accounts Payable and Payroll/Payroll Liabilities** – Jacky Cockerham/Alma Cartwright/Judge Mills



**IX. REPORTS FROM COMMISSIONERS, ELECTED OFFICIALS & DEPARTMENT HEADS--NO ACTION WILL BE TAKEN**

*"At this time, County Commissioners will report/update on all committee assignments which may include the following: Aransas Pathways Steering Committee; County Storm Water Advisory Committee; Coastal Bend Council of Governments; Coastal Bend Bays & Estuaries; Coastal Resiliency Committee; Disaster Recovery Officials; Economic Development; Live Oak Tree Committee; Navigation District; Personnel Committee; Rural Rail District; and Rockport Community Park/Swimming Pool Committee. Elected Officials & Department Heads reports include but are not limited to the following: Airport Advisory Board Updates; County Auditor--Read Fee Reports of County & Precinct Offices."*

**X. REPORTS ABOUT ITEMS OF COMMUNITY INTEREST--NO ACTION WILL BE TAKEN**

*"At this time, Commissioners Court will hear reports/updates from Commissioners or County Staff about items of community interest including (1) expressions of thanks, congratulations, or condolence; (2) information regarding holiday schedules; (3) an honorary or salutary recognition of a public official, public employee, or other citizen; (4) a reminder about an upcoming event organized or sponsored by the Court; (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the Commissioners Court that was attended or is scheduled to be attended by a Commissioner or an official or employee of the County; and (6) announcements involving an imminent threat to the public health and safety of people in the County that has arisen after the posting of the agenda."*

**XI. CLOSED SESSION**

*"Pursuant to the authority granted under Government Code, Chapter 551, the Commissioners Court may convene a closed session. The specific section or sections of Government Code, Chapter 551 that provides statutory authority may be announced."*

- a. Enter into Closed Session under Section 551.072 of the Local Government Code which allows a governmental body to "conduct a closed meeting to deliberate the purchase, exchange, lease of value of real property if deliberation in open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person."
- b. Reconvene into Open Session

**XII. OPEN SESSION**

Consider taking action on matters discussed during closed session in accordance with the Texas Open Meetings Act.

**XIII. ADJOURNMENT**

**CERTIFICATION**

It is hereby affirmed that this NOTICE OF MEETING was duly posted at the Aransas County Courthouse at least seventy-two (72) hours preceding the scheduled time of said meeting, on a bulletin board that is readily accessible to the general public during normal business hours and also on the Aransas County website, in compliance with the Texas Open Meetings Act and Texas Government Code 551.043.

  
Tracy Orr, Administrative Assistant, County Judge's Office

**FILED**  
AT 11:59A.M.

**JUL 07 2021**

**CARRIE ARRINGTON**  
COUNTY CLERK, ARANSAS CO., TEXAS

Posted @ 1200