

AFFIDAVIT OF ABSENT APPLICANT

ON APPLICATION FOR MARRIAGE LICENSE

IF THIS FORM IS NOT FILLED OUT COMPLETELY AND CORRECTLY, IT WILL BE TURNED AWAY AT THE COUNTY CLERK'S OFFICE

1. Name: _____
 First Middle Last (Maiden Name)

2. Address: _____
 Street Name & Number City State Zip

3. Date of Birth: _____ Place of Birth: _____
 Mo. Day Year City County State

4. Citizenship: _____

5. Social Security Number: _____

6. If divorced, did divorce occur within the last 30 days? True _____ False _____

7. I am not presently married: True _____ False _____

8. The other applicant is not related to me as an ancestor or descendant by blood or adoption; a brother or sister, of the whole or half blood or by adoption; or a parent's brother or sister of the whole or half blood; or a son or daughter of a brother or sister of the whole or half blood or by adoption. True _____ False _____.

9. I am not presently delinquent in court ordered child support: True _____ False _____

10. I do desire to marry. True _____ False _____

11. The party I desire to marry is: _____ Age: _____

12. Address: _____
 Street Name & Number City State Zip

13. Approximate date of marriage: _____
 Month Day Year

14. Reason applicant is unable to appear personally before the County Clerk for the issuance of the license:

15. If the absent applicant will be unable to attend the ceremony, the person appointed to act as proxy will be:

Signature of Absent Applicant

Subscribed and sworn to before me on

Notary Public

INSTRUCTIONS FOR COMPLETING AN ABSENT APPLICANT AFFIDAVIT

The Affidavit of Absent Applicant is to be used to apply for a Marriage License when one of the Parties is unable to appear in the County Clerk's Office. Please read the following instructions carefully before completing the affidavit:

1. The Party who will not be able to appear in the County Clerk's Office must complete and sign the Affidavit of Absent Applicant in the presence of a Notary Public.
If you have never been married, the answer to the question regarding divorce should be **n/a**. All blanks on the form must be filled in.
2. The name of Absent Party must be printed exactly as it appears on the identification that will be used to obtain the Marriage License. The Notary must sign and seal the Affidavit.
3. If the Absent Applicant will not attend the wedding ceremony, list the name of the proxy (stand-in). This Person need not be present to apply for the license, but they must appear at the ceremony. If no proxy is needed, the answer should be **n/a**.
4. The following information must be presented to the County Clerk's Office **at least 72 hours but not more than 30 days prior** to the wedding to purchase a Marriage License:
 - a.. The completed and notarized Affidavit of Absent Applicant.
 - b. An acceptable form of identification for both parties that states the correct name and date of birth of each applicant. This may include any one of the following:
 1. **Certified copy of Birth Certificate. (No Xerox Copies)**
 2. **State issued I.D. Card.**
 3. **Valid Passport.**
 4. **Driver's License.**
 5. **Military I.D. Card.**
 - c. Under no circumstances will we accept an altered document as proof of identify.
 - d. **\$ 72.00 in CASH only.**

If more information is needed, please contact the office where you will purchase the License.